



Ms. Elaine Stapleton  
Principal

Spul'ukwuks Elementary School  
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Mrs. Nichole Kusch  
Vice Principal

April 20, 2020

Dear Parents/Guardians:

I hope the beginning of our second week following spring break finds you well. These are very trying times for all of us and we are committed to staying connected to support your child in any way possible. I am letting you know that I will be providing an opportunity for your child to access the school if you believe that it is absolutely essential that certain **personal** items need to be retrieved at this time. If it is possible to delay retrieving personal items, I am encouraging you to do so. **Some examples of essential personal items include musical instruments, glasses, and EpiPens.** Students should not be coming to collect school owned materials, including textbooks. For those who have requested to borrow a device, there is a separate District process and we will send an email when those items are ready for pick up.

Beginning this **Friday, April 24 through Tuesday April 28**, structured times for students to access the school can be arranged by calling the school office. We will ensure that health and safety protocols, such as physical distancing and limiting the number of students who are on site at any given time, are followed. Students will be provided access to the school for a maximum of 10 minutes and must enter and exit through the main entrance of the school. You will be met at the door by a staff member and asked to sign in (you may bring your own pen to do this if you wish). Then you will be taken to the classroom to pick up the item(s) and asked to sign out as you leave. These measures are to ensure that our school is maintained to a high standard of cleanliness and sanitization.

Please be reminded that access to the school will be denied if you or your child are experiencing any cold or flu like symptoms, or have returned from travel outside of Canada in the past 14 days. If you find yourself in this situation, alternate arrangements can be explored with me as to how essential items might be transferred to you.

Thank you for your understanding and support through these challenging circumstances.

Sincerely,

E. Stapleton,  
Principal